



Queen's Nurse Leadership 1

Booking Terms and Conditions

1. General

1.1 When submitting a booking via the web, delegates (or those acting on their behalf) enter into a legally binding agreement with The Queen's Nursing Institute Scotland (QNIS) to attend an event run and managed by QNIS based on these terms and conditions.

1.2 QNIS reserves the right to refuse any booking.

2. Confirmation

2.1 All bookings will be confirmed by email once payment is received.

3. Booking fee

3.1 A non-refundable booking fee of £75 is due to be paid within 14 days of being offered a place. If this fee is not received, your place will be released and offered to someone else.

4. Payment

4.1 Payment can be made online via Stripe. A card payment link will be provided within the email offering you a place on the course.

4.2 Payment can be made via invoice. An invoice will be sent to the contact you provided on your application form.

5. Cancellations

Cancellations by you

5.1 You will be unable to transfer to a future course, and no refund will be given.

5.2 We may allow the booking fee to be transferred to a replacement delegate who satisfies the application criteria (subject to availability and at our discretion).

Cancellations by us

5.3 Should we need to cancel an event, you will be offered a place on an alternative date. If you are unable to attend on the dates offered, your booking fee will be refunded within 30 working days.

6. Filming and photography

6.1 QNIS may record, film or take photographs (including flash photography) at face-to-face events. Such media may be used to share and promote our work, including on the QNIS website. Your attendance at an event may mean you are featured in such media and it is important that you complete the consent form that you will be given on arrival.

7. Data protection

7.1 Delegates' personal information will be held by QNIS in accordance with QNIS's Privacy Policy. Link: [Privacy Policy](#)

8. Delegate obligations

8.1 Delegates agree to comply with any requirements communicated by QNIS, the venue, contractors or agents, including instructions relating to health and safety, fire safety or consumption of food and drinks.

8.2 Delegates agree to conduct themselves reasonably at any event, and QNIS reserves the right to exclude or remove anyone behaving inappropriately.